

Overview and Scrutiny Task Group - Highways issues

Agenda and Reports

For consideration on

Thursday, 16th July 2009

In Committee Room 2, Town Hall, Chorley

At 6.30 pm



PROCEDURE FOR PUBLIC QUESTIONS/SPEAKING AT OVERVIEW AND SCRUTINY MEETINGS

- Questions must be submitted to the Democratic Services Section by no later than midday, two working days before the day of the meeting to allow time to prepare appropriate responses and investigate issues if necessary.
- A maximum period of 3 minutes will be allowed for a question from a member of the public on an item on the agenda. A maximum period of 30 minutes to be allocated for public questions if necessary at each meeting of the Overview and Scrutiny Committee. This will provide an opportunity for members of the public to raise and ask questions on any issue falling within the remit of the Committee.

8 July 2009

Dear Councillor

**OVERVIEW AND SCRUTINY TASK GROUP - HIGHWAYS ISSUES -
THURSDAY, 16TH JULY 2009**

You are invited to attend a meeting of the Overview and Scrutiny Task Group - Highways issues to be held in Committee Room 2, Town Hall, Chorley on Thursday, 16th July 2009 commencing at 6.30 pm.

AGENDA

1. **Apologies for absence**
2. **Declarations of any interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Background information**

Martin Walls, the Council's Service Manager - Streetscene Services, will give the Group some background information on the Streetscene Services agreement with Lancashire County Council.

This will include:

1. Grass cutting in highway verges and roundabouts,
2. Weed control in the highway,
3. Removal and disposal of leaves in the highway,
4. Residents' Parking Schemes,
5. Undertake work in the highway in connection with and limited to highway, traffic, cycling, and pedestrianisation schemes,
6. Levels of charges,
7. Use of equipment,
8. Highway floral and other decorations,
9. Special events,
10. Removal of unauthorised signs and other obstructions and road safety hazards, fly posting and graffiti from the highway,
11. Street cleaning,
12. Monitoring / evaluation for both parties,
13. Enforcement on the Highway.

In addition, areas of focus suggested by the Overview and Scrutiny Committee are pavements, speed restrictions, traffic regulation, pedestrian crossings gritting, and funding issues.

4. **Drafting of the scoping document (Pages 1 - 2)**

Members of the Group will draft the scoping document (enclosed)

5. **Information / witnesses requested to attend the next meeting**

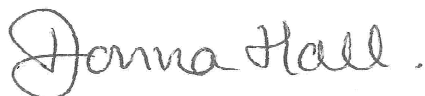
Members will consider any information and / or witnesses they wish to invite to the next meeting.

6. **Date of next meeting**

Members will determine the date of the next meeting.

7. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Donna Hall
Chief Executive

Ruth Rimmington
Democratic and Member Services Officer
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Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Task Group - Highways issues (Councillor Mike Devaney (Chair), Councillor (Vice-Chair) and Councillors Nora Ball, Alan Cullens, Doreen Dickinson, Roy Lees, Adrian Lowe, Marion Lowe and June Molyneaux for attendance.
2. Agenda and reports to Martin Walls (Service Manager - Streetscene Services) and Ruth Rimmington (Democratic and Member Services Officer) for attendance.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

01257 515823 کیجئے:

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Scrutiny Inquiry Project Outline Template

OVERVIEW AND SCRUTINY INQUIRY PROJECT OUTLINE

Review Topic:

Objectives:

Desired Outcomes:

Terms of Reference:

Equality and diversity implications:

Risks:

Venue(s):

Timescale:

Start:

Finish:

Information Requirements and Sources:

Documents/evidence: (what/why?)

Witnesses: (who, why?)

Consultation/Research: (what, why, who?)

Site Visits: (where, why, when?)

Officer Support:

Lead Officer:

Democrative &
Member Services Officer:

Likely Budget Requirements:

Purpose

£

Total

Target Body¹ for Findings/Recommendations

(Eg Executive Cabinet, Council, partner)

¹ All project outcomes require the approval of Overview and Scrutiny Committee before progressing

